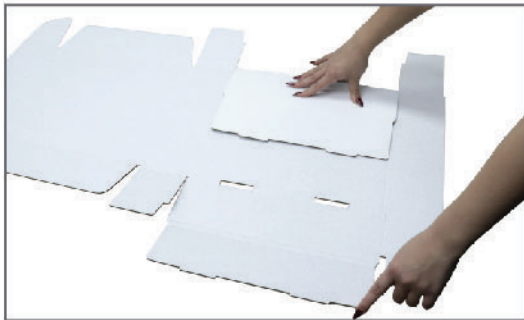# Wine Box & Inserts Assembly Guide

All Box Sizes

Step 1: Fold all edges along the crease lines which indicates where your box will be further folded. *Note: Do not press the walls at the folding lines with too much strength. The fold angle should not be bigger than 90-degrees.*
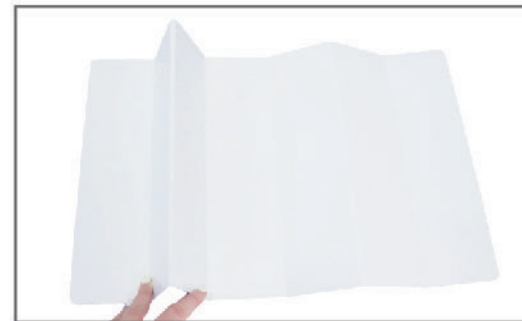
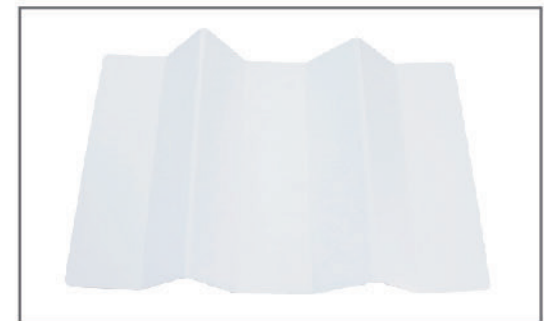**Step 2:** Carefully fold in the interior walls of your box.

Step 3: Tuck your sides into the interior of the box. The locking tabs should fit nicely into the slot at the bottom of your packaging.

Step 4: If you are assembling the wine mailer box with a handle, fold the bottom along the score line and tuck it into the interior of the box, locking the tabs into the slot.

Step 5: Fold the side with a single score line outwards

Step 6: Carefully fold the part with double score lines inwards so that the score marks are not showing

Step 7: Similarly fold the rest of the insert and then slide it inside the box

Step 8: If your box has a handle, pull the handle out from the bottom and slide it through the hole in the top panel.

Step 9: Fold the remaining sides of your box. The wings should fit nicely into the side panels.

Step 10: Your wine box is ready to go!